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**Guidelines for Authors – Submissions
(updated 3 March 2012)**

The Australasian Review of African Studies aims to contribute to a better understanding of Africa in Australasia and the Pacific. It is a fully refereed inter-disciplinary journal that seeks to provide critical, authoritative and accessible material on a range of African affairs that is interesting and readable to as broad an audience as possible, both academic and non-academic.

The Australasian Review of African Studies (ARAS) is published by the African Studies Association of Australasia and the Pacific (AFSAAP) twice a year in June and December. ARAS is the only academic journal in Australia devoted to African affairs. ARAS is available to all members of the African Studies Association of Australia and the Pacific as part of their membership. Membership is open to anyone interested in African affairs, and the annual subscription is modest.

ARAS will consider for publication:

- Scholarly articles: original, research-based articles between 1000-6000 words. Please include all relevant material such as graphs, maps and tables.
- Generalist articles, opinion pieces or debates between 1000-6000 words, relevant to African studies, African politics, society, economics, religion, literature or other relevant areas of interest to AFSAAP members.
- Field Notes of 1000-2000 words: any African fieldwork experiences or observations that would make an interesting contribution to the field of African studies. Please submit any photos that might be relevant.
- Book reviews between 300-1000 words.
- Review Essays between 1000-2000 words
- Short notes / news / comments on reports 300-1000 words

For all contributions please use the Chicago **notes-and-bibliography** style referencing system (footnotes and a bibliography in alphabetical order). See below for specific details.



REFERENCING STYLE GUIDE

ARAS uses the Chicago notes-and-bibliography system. This is different from the Chicago author-date system. Consecutively numbered markers in the text refer the reader to bibliographic citations in **footnotes**, which acknowledge the source of information referred to. Please see the examples below.

A **bibliography** at the end of the document provides full details of all sources cited by the author. You can find the full style guide at: *The Chicago Manual of Style* (15th edn) or <http://www.chicagomanualofstyle.org/contents.html>

There is now an EndNote output style available if you have access to the software in your library (please visit <http://www.endnote.com/support/enstyles.asp> and look for TF-M Chicago footnotes-bib).

Please include a 250 word abstract. Follow the guide below in detail for all submissions.

Please submit all articles in **MS Word** format, using **auto-generated** footnotes, inserted into the document. Kindly remove all unnecessary formatting from your document. Keep it simple, Times New Roman, 12 point font, double spaced. Do not use auto headings or table of contents.

Please use “double quotation marks for direct quotes” and ‘single scare quotes’ to highlight words of interest. A footnote should be inserted after all direct quotes, and where you have used another author’s ideas.

Footnote reference numbers in text follow the or comma,²¹ or full stop.²²

If more than one source is cited per footnote reference number, please use only **one** number and combine the references in the footnote text, separated by semi-colons; for example:²³

N.²³ Curnow, 2009; Dimock, 2008; and Matereke 2009.

References to an Author with more than one publication cited should be differentiated by the inclusion of the year of publication, especially in the abbreviated notation version, and include alphabetised list if more than one article published in the same year, for example,

N.²⁴ Matereke, 2009a

N.²⁵ Matereke, 2008

N.²⁶ Matereke, 2009b



ARAS uses The Chicago footnotes and bibliography style, which is different than the author-date style (both Chicago). This means that footnotes will appear at the end of each page of the article, and the article submission will end with a **bibliography**, following the examples below. It will **not** end with a **reference list**.

The following format guidelines will assist you in how to cite in-text references, and to compile your bibliography. Under each text type, the following instructions will be provided:

PRINT SOURCES

N= footnote (first time cited use full reference)

N= abbreviated footnote (second and subsequent times cited use abbreviation)

B= Bibliography

BOOKS

Use a shortened format for subsequent references to the same work. Do not use *ibid* and *loc cit* etc.

One author:

N¹ Emery Blackfoot, *Chance Encounters* (Boston: Serendipity Press, 1987), 67.

N² Blackfoot, *Chance Encounters*, 97.

B Blackfoot, Emery. *Chance Encounters*. Boston: Serendipity Press, 1987.

Two or three authors:

N³ Liam P. Unwin and Joseph Galloway, *Peace in Ireland* (Boston: Stronghope Press, 1990), 72.

N⁴ Unwin and Galloway, *Peace in Ireland*, 102.

B Unwin, Liam P., and Joseph Galloway. *Peace in Ireland*. Boston: Stronghope Press, 1990.

Four or more authors: For works having four or more authors, a note citation should give the name of the first-listed author followed by “et al.” or “and others” without inverting punctuation. In the bibliography entry, the usual practice is to list all of the authors. The name of the first author is inverted.

N⁵ Charlotte Marcus et al., *Investigations into the Phenomenon of Limited-Field Criticism* (Boston: Broadview Press, 1990), 134.

N⁶ Charlotte Marcus and others, *Investigations into the Phenomenon of Limited-Field Criticism* (Boston: Broadview Press, 1990), 134.

N⁷ Marcus et al., *Investigations into the Phenomenon*, 175.

B Marcus, Charlotte, Jerome Waterman, Thomas Gomez, and Elizabeth DeLor. *Investigations into the Phenomenon of Limited-Field Criticism*. Boston: Broadview Press, 1990.



Corporate author:

- N ⁸ International Monetary Fund, *Surveys of African Economies, vol. 7, Algeria, Mali, Morocco, and Tunisia* (Washington, D.C.: International Monetary Fund, 1977), 27.
- N ⁹ International Monetary Fund, *Surveys*, 46.
- B International Monetary Fund. *Surveys of African Economies. Vol.7, Algeria, Mali, Morocco, and Tunisia*. Washington, D.C.: International Monetary Fund, 1977.

Edition other than the first:

- N ¹⁰ John N. Hazard, *The Soviet System of Government*, 5th ed., (Chicago: University of Chicago Press, 1980), 132.
- B Hazard, John N. *The Soviet System of Government*. 5th ed. Chicago: University of Chicago Press, 1980.

Edited work, compilation, or translation: The name of the editor, translator, or compiler takes the place of the author when no author appears on the title page. In notes and bibliography, the abbreviation ed./eds., comp./comp., or trans. follows the name and is preceded by a comma.

- N ¹¹ Anthony B. Tortelli, ed., *Sociology Approaching the Twenty-first Century* (Los Angeles: Peter and Sons, 1991), 59.
- N ¹² Tortelli, *Sociology Approaching*, 93.
- B Tortelli, Anthony B., ed. *Sociology Approaching the Twenty-first Century*. Los Angeles: Peter and Sons, 1991.

CHAPTER IN EDITED BOOK

- N ¹³ Jeremy Martens, "The Impact of Theories of Civilisation and Savagery on Native Policy in Colonial Natal," in *Africa on a Global Stage*, ed. Tanya Lyons and Gerry Pye (Trenton NJ: Africa World Press, 2006), 16.
- N ¹⁴ Martens, "Impact of Theories," 18.
- B Martens, Jeremy. "The Impact of Theories of Civilisation and Savagery on Native Policy in Colonial Natal." In *Africa on a Global Stage*, edited by Tanya Lyons and Gerry Pye, 16. Trenton NJ: Africa World Press, 2006.

ARTICLES IN JOURNALS, MAGAZINES, AND NEWSPAPERS

Basic form:

- N ¹⁵ Noel Robertson, "The Dorian Migration and Corinthian Ritual," *Classical Philology* 75:17 (1980): 1-22.
- N ¹⁶ Robertson, "The Dorian Migration," 22.
- B Robertson, Noel. "The Dorian Migration and Corinthian Ritual." *Classical Philology* 75:17 (1980): 1-22.



With season or month: The name of months are capitalized but lower case is recommended for the names of seasons.

- N ¹⁶ Ilya Bodonski, "Caring among the Forgotten," *Journal of Social Activism* 14 (fall 1989): 112-34.
- B Bush, Jane R. "Rhetoric and the Instinct for Survival." *Political Perspectives* 29 (March 1990): 45-53.

Issues with numbers only:

- N ¹⁷ Eva Meyerovich, "The Gnostic Manuscripts of Upper Egypt," *Diogenes*, no. 25 (1959): 91, 95-98.
- B Meyerovich, Eva. "The Gnostic Manuscripts of Upper Egypt." *Diogenes*, no. 25 (1959): 84-117.

Popular magazines:

- N ¹⁸ E. W. Caspari and R. E. Marshak, "The Rise and Fall of Lysenko," *Science*, 16 July 1965, 276.
- B Caspari, E. W., and R. E. Marshak. "The Rise and Fall of Lysenko." *Science*, 16 July 1965, 275-278.

Newspapers:

- N ¹⁹ Tyler Marshall, "200th Birthday of Grimms Celebrated," *Los Angeles Times*, 15 March 1985, sec. 1A, 3.
- B Marshall, Tyler. "200th Birthday of Grimms Celebrated." *Los Angeles Times*, 15 March 1985, sec. 1A, 3.

When there is MORE THAN ONE BOOK or ARTICLE or other Reference from the Same Author or Authors – these can be differentiated by the inclusion of the YEAR of PUBLICATION after the author's name, and before the page number. If more than one reference from the same year to differentiate use alphabet letters ie, 2009a, 2009b.

First Publication

- N ²⁰ Kudzai Materike, "Discipline and Punish: Inscribing the Body and its Metaphors in Zimbabwe's Postcolonial Crisis," *Australasian Review of African Studies*, 30:1 (2009a): 87.
- N ²¹ Materike, 2009a, 88.
- B Materike, Kudzai. "Discipline and Punish: Inscribing the Body and its Metaphors in Zimbabwe's Postcolonial Crisis." *Australasian Review of African Studies*, 30:1 (2009a): 83-100.

Second Publication

- N ²² Kudzai Materike, "Embracing the Aussie Identity: Theoretical Reflections on Challenges and Prospects for African-Australian Youths," *Australasian Review of African Studies*, 30:1 (2009b): 130.



- N ²³ Matereke, 2009b, 131.
B Matereke Kudzai. "Embracing the Aussie Identity: Theoretical Reflections on Challenges and Prospects for African-Australian Youths." *Australasian Review of African Studies*, 30:1 (2009b): 129-143.

OTHER SOURCES

Movie reviews:

- N ²⁴ Stanley Kauffman, "Turbulent Lives," review of *A Dry White Season* (MGM movie), *New Republic*, 9 October 1989, 24-25.
B Kauffman, Stanley. "Turbulent Lives." Review of *A Dry White Season* (MGM movie). *New Republic*, 9 October 1989, 24-25.

Book reviews:

- N ²⁵ Susan Lardner, "Third Eye Open," review of *The Salt Eaters*, by Toni Cade Bambara, *New Yorker*, 5 May 1980, 169.
<http://www.newyorker.com/1980/books/review.html>.
N Lardner, "Third Eye."
B Lardner, Susan. "Third Eye Open." Review of *The Salt Eaters*, by Toni Cade Bambara. *New Yorker*, 5 May 1980, 169.
<http://www.newyorker.com/1980/books/review.html>.

Interviews:

- N ²⁶ McGeorge Bundy, interview by Robert MacNeil, MacNeil/Lehrer News Hour, Public Broadcasting System, 7 February 1990.
B Bundy, McGeorge. Interview by Robert MacNeil. MacNeil/Lehrer News Hour. Public Broadcasting System, 7 February 1990.

Encyclopedias: Well-known reference books are usually not listed in bibliographies. When they are cited in notes they appear as follows. s.v. (sub verbo) means "under the word".

- N ²⁷ *Encyclopaedia Britannica*, 11th ed., s.v. "cold war."
N ²⁸ *Dictionary of American Biography*, s.v. "Wadsworth, Jeremiah."

ARTICLES RETRIEVED IN ELECTRONIC FORMAT

Author's name is in normal order followed by the document title, date of Internet publication, www.url or other retrieval information, date of access, and text division, if applicable.

Book:

- ²⁹ Peter J. Bryant, "The Age of Mammals," in *Biodiversity Conservation* April 1999, <http://darwin.bio.uci.edu/~sustain/bio65/index.html> (accessed 11 May 1999).



Article in electronic journal (ejournal) or magazine (ezine):

³⁰ Tonya Browning, "Embedded Visuals: Student Design in Web Spaces," *Kairos: A Journal for Teachers of Writing in Webbed Environments* 3, no. 1 (1997), <http://english.ttu.edu/kairos/2.1/features/browning/index.html> (accessed 21 October 1999).

³¹ Nathan Myhrvold, "Confessions of a Cybershaman," *Slate*, 12 June 1997, <http://www.slate.com/CriticalMass/97-06-12/CriticalMass.asp> (accessed 19 October 1997).

Newspaper article:

³² Christopher Wren, "A Body on Mt. Everest, a Mystery Half-Solved," *New York Times* on the Web, 5 May 1999, <http://search.nytimes.com/search/daily/bin/fastweb?getdoc+site+site+87604+0+wAAA+%22a%7Ebody%7Eon%7Eemt.%7Eeverest%22> (accessed 13 May 1999).

Government publication:

³³ George Bush, "Principles of Ethical Conduct for Government Officers and Employees," Executive Order 12674, 12 April 1989, pt. 1, <http://www.usoge.gov/exorderseo12674.html> (accessed 30 October 1997).

Professional and personal sites:

³⁴ Joseph Pellegrino, "Homepage," 12 May 1999, <http://www.english.eku.edu/pellegrino/default.htm> (accessed 12 June 1999).

³⁵ Gail Mortimer, The William Faulkner Society Home Page, 16 September 1999, <http://www.utep.edu/mortimer/faulkner/mainfaulkner.htm> (19 November 1997).

FOR A BIBLIOGRAPHY:

Authors' names are inverted (Lastname, Firstname.) The elements of entries are separated by periods. The first line of each entry is flush with the left margin, and subsequent lines are indented four spaces.

Article in an electronic journal (ejournal):

N: ³⁶ Jason Crawford Teague, "Frames in Action." *Kairos: A Journal for Teachers of Writing in Webbed Environments* 2, no. 1, August 20, 1998. <http://english.ttu.edu/kairos/2.1> (accessed 7 October 1999).

B: Teague, Jason Crawford. "Frames in Action." *Kairos: A Journal for Teachers of Writing in Webbed Environments* 2, no. 1, August 20, 1998. <http://english.ttu.edu/kairos/2.1> (accessed 7 October 1999).



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(This style guide information has been adapted from the Chicago Manual of Style Online guide (access at http://www.chicagomanualofstyle.org/tools_citationguide.html) and Monash University website (accessed at <http://www.lib.monash.edu.au/tutorials/citing/chicago.html>) on March 3, 2012.